



Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**BUREAU OF JAIL MANAGEMENT AND PENOLOGY**  
103 Kalayaan Ave., Diliman, Quezon City



MEMORANDUM

TO : All Assistant Regional Directors

SUBJECT : **Submission of Names, Designation of GAD Technical Working Group and Creation of GAD Focal Point Technical Staff for Calendar Year 2000**

DATE : 08 September 2000

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1. *Reference:* Memo from DILG re BJMP GAD Focal Point dated 04 September 2000.

2. ICOW the above reference, you are hereby directed to submit to Central Office (Attn: Directorate for Plans and Programs) the information on the composition of Regional GAD Technical Working Group with their respective names, designation and place of assignment and the creation of your GAD Focal Point Technical Staff with the following functions:

*Focal Point:*

- a. Formulate plans, programs/projects and issue policies and guidelines on gender and development;
- b. Review and evaluate the agency GAD Plan vis-à-vis the PDPW and ensure that the plan is not gender bias;
- c. Ensure and oversee that the Department implement the following:
  - Philippine Development Plan on Women;
  - Provision of RA 7192 (WID and Nation Building Act);
  - Other policies of the National Government on Gender and Development;
- d. Prioritize GAD P/P/As and schedule its implementation as basis for progress monitoring and updating;
- e. Serve as advisory body to the Secretary of the DILG on gender and development; and
- f. Create task forces/committees/technical working group relative to gender and development.

*TWG on Planning:*

- a. Prepare Department's GAD OPB by integrating GAD-related P/P/As of the different operating units of the Department;
- b. Review project proposals on gender and development of all operating units for inclusion in the Department;
- c. Prepare guidelines and tools for GAD integration in the development programs and projects;
- d. Prepare monitoring and evaluation forms;